

APPLICATION FOR TRAVELING EXHIBIT (T.I.E.S.)

Copy this form or download it from the State Historical Society website at www.history.nd.gov.

Reservations are processed on a first-come, first-served basis. Please allow a minimum of two weeks lead time. If you are requesting commercial shipment, the shipper will return to pick up the exhibit at the end of your use period upon request of our agency. Be sure to fill out and send your request to the T.I.E.S. Program, Museum and Education Division, SHSND, 612 East Boulevard Avenue, Bismarck, ND 58505-0830. Keep a file copy of your request. Call (701) 328-2794 with questions. **Make checks payable to the State Historical Society of North Dakota.**

Name of Organization _____ Contact Person _____

Mailing Address _____ City _____ State _____ Zip _____

Home Telephone _____ Business Telephone _____

Exhibit Requested _____

Dates: 1st Choice – From _____ To _____ 2nd Choice – From _____ To _____

Signature of Contact Person _____

This exhibit will be shown at the following facility:

Street address is required as this will also be used for shipping. Please no P.O. box.

Name _____ Address _____

City _____ State _____ Zip _____ Estimated community visitation _____

The area or room in which the exhibit will be shown is described as follows:
(Dimensions, lighting, wall space, etc.)

The exhibit will be monitored for security in the following manner:

The T.I.E.S. exhibits may be picked up at the North Dakota Heritage Center or be shipped to you.

Which option do you desire?

PICKUP OPTION – \$25

- Exhibit will be picked up from and returned to the Heritage Center by exhibit requestor.
- Payment of \$25 (user fee) per exhibit is enclosed.*

SHIPPING OPTION – \$150

- Exhibit will be shipped both ways via commercial shipper.
- Payment of \$150 per exhibit is enclosed (\$25 user fee and \$125 shipping fee—\$500 inclusive cost for out-of-state request).*

*Full payment must be received prior to shipping or pickup.

- T.I.E.S. are not loaned to individuals.
- Exhibit recipients are responsible for replacement of damaged panels.



- Please send me information about the State Historical Society Foundation's membership program.