



State Historical Society of North Dakota Heritage Training Scholarship Program 2011 - 2013

In 2011, the North Dakota Legislature renewed funding to the State Historical Society of North Dakota (SHSND) for the Cultural Heritage Grant Program. The Cultural Heritage Grant Program grant program has been administered by the State Historical Society since it was first created in 2003 and provides grant funding for local museums and historical societies.

As part of the Cultural Heritage Grant Program the SHSND has obligated \$25,000 to the Heritage Training Scholarship Program. Heritage Training Scholarships are available for local and county historical society staff members to participate in training opportunities. Scholarships will be awarded until the fund is exhausted.

The application forms are available on the SHSND website as a PDF file:

<http://www.history.nd.gov/>

Application Information

1. Fill out and submit the “Heritage Training Scholarship Application” found on page 2 of this form. A downloadable fillable PDF of the Application form is available on line or by request and the Heritage Training Scholarship request can be submitted electronically to amunson@nd.gov.
2. Upon receipt of application, it will be reviewed by the State Historical Society Staff and either an award letter or decline letter will be sent.
3. If a scholarship is awarded, the “Reimbursement Request”, found on page 3, will need to be submitted following the completion of the training. A downloadable fillable PDF of the Reimbursement form is available on line or by request and can be submitted electronically, keep in mind when sending electronically a copy of the receipts will need to be included.

Requirements

- Scholarship recipients must attend training that is supportive for the operation and management of the local or county historical society.
- Scholarship recipients must submit receipts with the “Reimbursement Request” and include an explanation of expenses.
- Applicants can apply for more than one Heritage Training Scholarship but will only be eligible for up to a maximum of \$2000 in scholarship reimbursement during this funding cycle, which begins July 1, 2011 and ends May 31, 2013.

Examples of Eligible Training Opportunities

- American Association of Museums - Workshops and Conferences
- American Association of State and Local History - Workshops and Conferences
- Governor’s Conference on North Dakota History
- Midwest Archives Conference
- Mountain Plains Museums Association - Annual Conference
- Museums in North Dakota - Annual Conference
- National Trust for Historic Preservation - Workshops and Conferences
- Plains Anthropological Conference
- Preservation North Dakota - Annual Conference

- State Historical Records Advisory Board Workshops
- Upper Midwest Conservation Association - Regional Conservation Workshops
- Web based training and classes

Reimbursable Expenses for In-State Training:

- Conference or workshop fees – must provide receipts
- Mileage (based on a rate of \$.51 per mile)
- per diem (\$30 per day)
- Lodging (\$63.90 plus tax per day) – must provide receipts
- Taxis, airfare and other travel expenses – must provide receipts

Reimbursable Expenses for Out-of-State Training:

- Conference and workshop fees – must provide receipt
- Travel and per diem costs based on North Dakota's listing. For out-of-state rates (Check with the State Historical Society of North Dakota for current rates)

Expenses not reimbursement with Scholarship funds

- Rental Cars
- Books
- Membership Fees