



# NDSHPO Material Borrow Location Compliance Form for Federal Emergency Management Administration (FEMA) projects

## Instructions for Completion

**Use:** The form is intended to provide the information necessary for environmental and archeological clearances on borrow locations used as material sources.

**General:** NDDOT certified pits have already been through this review. There is no requirement to complete the form if a certified pit is used. To see a current list of NDDOT certified pits go to: <http://www.dot.nd.gov/dotnet2/materialsource/certificatesofapproval.aspx>.

Unless noted all information on the form must be completed. Contacts are as follows:

NDSHPO, State Historical Society of ND Phone: 701-328-3576

Review & Compliance

Email: [mmpatton@nd.gov](mailto:mmpatton@nd.gov)

612 E Boulevard Ave

Bismarck ND 58505-3710

**Survey:** For the purposes of this document, a survey means a Class III (pedestrian) Cultural Resources Inventory performed by a professionally qualified and permitted archaeologist. A list of permitted entities may be obtained by calling the ND SHPO at 701-328-2672. Additional information is available at: <http://www.history.nd.gov/hp/PDFinfo/NDSHPO%20Guidlines%202012.pdf>

**Detailed Instructions:** All of the following fields must be completed:

Name     Your Name     e-mail:     Your e-mail      
Entity:     Your Organization     office phone     Your phone      
Address: \_\_\_\_\_ Cell phone     Your cell phone      
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ FAX \_\_\_\_\_

**Date:** Date form completed by applicant **NDSHPO Ref.:** To be completed by SHPO **FEMA DECLARATION NUMBER(REQUIRED)** To be completed by applicant

**Example: Borrow Source Type: Pit**

**Legal Location:** County Stutsman \_\_\_\_\_

T 138 N; R 63 W; Sec. 36

**Quarter Section:** SW NE SW  
(optional) QQQ QQ Q

**Latitude/Longitude**

46.2652 / -98.57318

**Existing pit?** Y

**Previously Surveyed Borrow Location?** N

Using the example above for location: The location of the pit is the SW quarter of the NE quarter of the SW quarter of Section 36 in Range 63 in Township 138 in Stutsman County.

**All requests must be accompanied by an aerial map at 1:10,000 scale showing the precise location of the borrow**

The following fields should be completed based on your knowledge of the location.

**Existing pit?** Y / N

**Previously Surveyed Borrow Location?** Y / N